

Training
Provided by:



ABN: 54 602 203 332

Inspection and Testing of Electrical Equipment Confirmation Booking Form

In-service safety inspection and testing of electrical
equipment to the requirements of AS/NZS 3760



Course details

A one day public short course delivered by LPM Consulting and Training Services, providing competency training for the test and inspection of appliance in the workplace to AS3760 and QLD State Legislation.

LPM Consulting and Training Services is a training organisation specialising in the delivery of the courses covering "Conduct in-service safety testing of electrical cord assemblies and cord connected equipment". Successful completion of this course will provide the trainee with the required Knowledge and skills to test and tag their own or their employers electrical equipment in accordance with the requirements of The Standard AS/NZS 3760:2010 and the Electrical Safety Regulation 2013. Students will be provided with a Certificate of completion following their attendance of the course.

Cost includes workbook, all training materials, Lunch and Light Refreshments

Start time: 08:30 AM Finish 4:30PM (approximately)

Course locations (South East QLD)

- Club Beenleigh*, 28a Alamein St Beenleigh QLD 4207
 - The Caboolture Hub, 45 Hasking Street Caboolture, QLD 4510
- * formerly Beenleigh Sports Club

Course location (Rural QLD)

Various – please enquire at time of application

Training course provider: LPM Consulting and Training Services, PO Box 800, Ashgrove, QLD 4060

Training Provided in Inspection and Testing of Electrical Equipment including:

- Single Phase 240V Equipment
- Three Phase 415V Equipment
- Cords Plugs and Sockets 240V
- Cords Plugs and Sockets 415V
- Residual Current Devices (RCD's)
- Use of Test Instruments

Entry Requirements:

Entry into this course will be limited to those employed or intending to be employed to carry out testing and tagging procedures on a routine basis so that currency of competence is maintained.

****PLEASE NOTE**** this course requires a reasonable level of reading ability, as the student will need to search through Legislation and Standards. If the candidate has any LLN* issues please contact us prior to enrolment.

*Language, Literacy & Numeracy

Course Outcomes:

On successful completion of this course the Person (attendee) will have gained the required knowledge and skills to allow the person conducting the business or undertaking to appoint that person as being a Competent Person for the testing and tagging of electrical equipment as per the requirements of Standard AS/NZS 3760:2010 and the Electrical Safety Regulations 2013.

Award:

The learner is required to demonstrate competence in all performance criteria. The award granted shall be a Certificate of Completion.

IMPORTANT INFORMATION: Note that **under QLD law, a full contractors license or restricted contractors license is required, if an individual intends to provide professional appliance testing services to other companies or individuals.** In QLD competency only allows individuals to test their own appliances, or appliances owned by their employer. **This course is not suitable for anyone intending on obtaining a restricted contractor's license.** Contact us or the QLD Electrical Safety Office or more information. Competency is defined in AS3760:2010 as a person who has the necessary practical and theoretical skills, acquired through training, qualification, experience or a combination of these. Course attendance and the issuing of a Certificate of Completion is not a formal qualification or a form of license provided to the attendee or booking entity.

Test and Tag Supplies Pty Ltd

Unit 4, 2 Industrial Avenue WACOL QLD 4076

ABN 97 123 740 698

Ph 07 3271 4588 Fax 07 3319 8989

Email: sales@testandtagsupplies.com.au

Confirmation Booking Form

Course LPM.001 QLD

In-service safety inspection and testing of electrical equipment in accordance with the requirements of the Standard AS/NZS 3760:2010 and the Electrical Safety Regulation 2013

The Electrical Safety Regulation 2013 requires a person conducting a business or undertaking in Queensland to ensure that specified electrical equipment used to perform certain work is inspected, tested and tagged by a competent person.

This course will allow non-licensed persons to inspect, test and tag their own or their employers electrical equipment (excludes repair work)

Company _____

Contact Name _____ **Order/No** _____

Type of Business _____

Business Address _____ **P/Code** _____

Postal Address _____ **P/Code** _____

Telephone _____ **Mobile** _____

Fax _____ **Email** _____

Training Venue _____ **Date** _____ **Numbers attending** _____

Trainee names (as required on certificate)

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Special Requirements (Dietary/Disability/LLN Issues* etc) _____

*Language/Literacy & Numeracy

Terms and conditions

Course duration is (8) Eight Hours. Course duration may vary depending on certain circumstances or numbers
Cost is \$300.00 + GST – Beenleigh/Caboolture or \$400.00 + GST for rural areas, per person

Payment is made strictly in advance, prior to course attendance by Credit Card (American Express, Visa, Mastercard), Direct Deposit, or Paypal. Payment is made to Test and Tag Supplies Pty Ltd of behalf of LPM Consulting and Training Service. Purchase orders requesting account terms are only accepted for those businesses that have existing account terms agreed and approved with Test and Tag Supplies Pty Ltd. Payment cannot be made on the day of the course.

Cancellation and Refund policy of LPM Consulting & Training Service

LPM Consulting and Training Service and Test and Tag Supplies Pty Ltd reserves the right to cancel, decline an application for attendance, or change the location of a training course at any given time. In the event of course cancellation, the student or booking entity will be entitled to a full refund, or may choose to accept an alternative date for the course.

Attendees must provide notice to LPM Consulting and Training Service or Test and Tag Supplies Pty Ltd of intention to withdraw from a scheduled course at least 5 working days prior to the course date*.

Brisbane Metro courses: Test and Tag Supplies Pty Ltd reserves the right to apply a pro rata fee of 20% of the total cost of the course booking to cover administration, legitimate service charges, materials and travelling expenses.

Rural courses: Test and Tag Supplies Pty Ltd reserves the right to apply a pro rata fee of 60% of the total cost of the course booking to cover administration, legitimate service charges, materials, flight costs and venue booking.

***For all courses, if less than 5 days' notice is given for course withdrawal, no refund will be issued to the attendee or booking entity.**

LPM Consulting and Training Service will not issue a Certificate of Completion if a student is unable to demonstrate through written and practical assessment that they have achieved the required learning outcomes. If a student attends a course but is unable complete a course satisfactorily, at the discretion of the trainer LPM Consulting and training service may offer the student the opportunity to attend a future course at no additional charge.

Was the Information supplied to you prior to enrolment adequate? Yes No

I accept these terms and conditions

Signed _____ Date _____

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Confirmation Booking Form Page 2 of 2

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Course cost are as follows:

\$330.00 inc GST – per person - Beenleigh or Caboolture based training
\$440.00 inc GST – per person - Rural or remote areas

Payment options

- Pre-paid - online/telephone – payment has already been made.
- Fax – Complete the details below and fax these forms to **07 3319 8989** or email sales@testandtagsupplies.com.au
- Direct deposit – See below EFT details, and fax these forms to **07 3319 8989** or email sales@testandtagsupplies.com.au
- Paypal – Fax these forms to **07 3319 8989** or email sales@testandtagsupplies.com.au – a payment request will be sent

By Credit Card

Credit Card Type: (please circle)

AMEX

MasterCard

Visa

Amount to debit (please circle)

\$330.00 inc GST
Beenleigh/Caboolture

\$440.00 inc GST
Rural/Remote Courses

Credit Card No:

Expiry:

/

Name on card

Signature

Fax this application form to **07 3319 8989** or email sales@testandtagsupplies.com.au

Banking details for EFT deposit:

Account name: Test and Tag Supplies Pty Ltd. BSB 034-072 Account: 187957 Bank: Westpac
Please use your company name as shown on the application page as a reference.

We do not accept cash payments or applications via post.

Terms and Conditions

Test and Tag Supplies Pty Ltd act on behalf of LPM Consulting and Training Service as a booking agent. Test and Tag Supplies Pty Ltd is not in the business of providing professional advice and gives no warranty, guarantee or representation about the accuracy, reliability or otherwise, of the information provided by LPM Consulting or other course providers. By completing this form, you agree to our full terms and conditions of sale. Please visit www.testandtagsupplies.com.au or contact us for further details.

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Conditions of Sale

Interpretation

1. In these conditions:

- (1) "Seller" means Test & Tag Supplies Pty Ltd ("Test & Tag") which is the seller of the goods.
- (2) "Buyer" means the purchaser of the goods specified overleaf.
- (3) "Goods" means the products and, if any, services specified overleaf.
- (4) "Training" means the training specified overleaf.
- (5) "Website" means www.testandtagsupplies.com.au.
- (6) Nothing in these conditions shall be read or applied so as to exclude, restrict or modify or have the effect of excluding, restricting or modifying any condition, warranty, guarantee, right or remedy implied by law (including the Trade Practices Act 1974) and which by law cannot be excluded, restricted or modified.

General

2. These conditions (which shall only be waived in writing signed by the seller) shall prevail over all conditions of the buyer's order to the extent of any inconsistency.

Terms of sale

3. The goods and all other products sold by seller are sold on these terms and conditions.

Seller's quotations

4. Unless previously withdrawn, seller's quotations are open for acceptance within the period stated in them or, when no period is so stated, within 7 days only after its date. The seller reserves the right to refuse any order based on this quotation within 7 days after the receipt of the order.

5. Prices quoted are inclusive of GST and delivery unless indicated.

Packing

6. The cost of any special packing and packing materials used in relation to the goods are at the buyer's expense notwithstanding that such cost may have been omitted from any quotation.

Shortage

7. The buyer waives any claim for shortage of any goods delivered if a claim in respect for short delivery has not been lodged with the seller within seven (7) days from the date of receipt of goods by the buyer. Specifications, Drawings, etc

Training

8. Any performance figures given by the seller are estimates only. The seller is under no liability for damages for failure of the goods to attain such figures unless specifically guaranteed in writing. Any such written guarantees are subject to the recognised tolerances applicable to such figures.

9. The nature and duration of any training to be provided is specified overleaf.

10. The Seller does not warrant that any training provided will consist of all required training for any particular good.

11. Training will only consist of product training and will not consist of skills training.

Delivery

12. (a) The delivery times made known to the buyer are estimates only and the seller is not liable for late delivery or non-delivery.

(b) The seller is not liable for any loss, damage or delay occasioned to the buyer or its customers arising from late or non-delivery or late installation of the goods.

(c) The seller may at its option deliver the goods to the buyer in any number of instalments unless there is an endorsement overleaf to the effect that the buyer will not take delivery by instalments.

(d) If the seller delivers any of the goods by instalments, and any one of those instalments is defective for any reason:

- (1) it is not a repudiation of the contract of sale formed by these conditions; and
- (2) the defective instalment is a severable breach that gives rise only to a claim for compensation. Loss or damage in transit

13. (a) The seller is not responsible to the buyer or any person claiming through the buyer for any loss or damage to goods in transit caused by any event of any kind by any person (whether or not the seller is legally responsible for the person who caused or contributed to that loss or damage).

(b) The seller must provide the buyer with such assistance as may be necessary to press claims on carriers so long as the buyer:

- (1) has notified the seller and the carriers in writing immediately after loss or damage is discovered on receipt of goods; and
- (2) lodges a claim for compensation on the carrier within three (3) days of the date of receipt of the goods.

Seller's Liability

14. (1) The seller's liability for goods manufactured by it is limited to making good any defects by repairing the defects or at the seller's option by replacement, within a period not exceeding twelve (12) calendar months after the goods have been dispatched so long as:

- (a) defects have arisen solely from faulty materials or workmanship;
- (b) the goods have not received maltreatment, inattention or interference;
- (c) accessories of any kind used by the buyer are manufactured by or approved by seller;
- (d) the seals of any kind on the goods remain unbroken; and
- (e) the defective parts are promptly returned free of cost to the seller.

(2) If the goods are not manufactured by the seller the guarantee of the manufacturer of those goods is accepted by the buyer and is the only guarantee given to the buyer in respect of the goods. The seller agrees to assign to the buyer on request made by the buyer the benefit of any warranty or entitlement to the goods that the manufacturer has granted to the seller under any contract or by implication or operation of law to the extent that the benefit of any warranty or entitlement is assignable.

(3) The seller is not liable for and the buyer releases the seller from any claims in respect of faulty or defective design of any goods supplied unless such design has been wholly prepared by the seller and the responsibility for any claim has been specifically accepted by the seller in writing. In any event the seller's liability under this paragraph is limited strictly to the replacement of defective parts in accordance with para 11(1) of these conditions.

(4) Except as provided in these conditions, all express and implied warranties, guarantees and conditions under statute or general law as to merchantability, description, quality, suitability or fitness of the goods for any purpose or as to design, assembly, installation, materials or workmanship or otherwise are expressly excluded. The seller is not liable for physical or financial injury, loss or damage or for consequential loss or damage of any kind arising out of the supply, layout, assembly, installation or operation of the goods or arising out of the seller's negligence or in any way whatsoever.

15. The seller's liability for a breach of a condition or warranty implied by Div 2 of Pt V of the Trade Practices Act 1974 (other than s 69) is limited to:

- (1) in the case of goods, any one or more of the following:
 - (a) the replacement of the goods or the supply of equivalent goods;
 - (b) the repair of the goods;
 - (c) the payment of the cost of replacing the goods or of acquiring equivalent goods;
 - (d) the payment of the cost of having the goods repaired; or
- (2) in the case of services:
 - (a) the supplying of the services again; or
 - (b) the payment of the cost of having the services supplied again.

16. The seller's liability under s 74H of the Trade Practices Act 1974 is expressly limited to a liability to pay to the purchaser an amount equal to:

- (1) the cost of replacing the goods;
- (2) the cost of obtaining equivalent goods; or
- (3) the cost of having the goods repaired, whichever is the lowest amount.

Prices

17. (a) Unless otherwise stated all prices quoted by vendor are inclusive of Goods and Services Tax (GST).

(b) Prices quoted are those ruling at the date of issue of quotation and are based on rates of freight, insurance, customs duties, exchange, shipping expenses, sorting and stacking charges, cartage, cost of materials and other charges affecting the cost of production ruling on the date is made.

(c) If the seller makes any alterations to the price of the goods or to any of their inputs either before acceptance of or during the currency of the contract, these alterations are for the buyer's account.

Payment

18. (a) Payment must be received by Test & Tag prior to dispatch of the good or provision of the services or training.

(b) Payment must be made in the manner specified overleaf or through the Website.

Rights in relation to goods

19. The seller reserves the following rights in relation to the goods until all accounts owed by the buyer to the seller are fully paid:

- (1) ownership of the goods;
- (2) to enter the buyer's premises (or the premises of any associated company or agent where the goods are located) without liability for trespass or any resulting damage and retake possession of the goods; and
- (3) to keep or resell any goods repossessed pursuant to (2) above. If the goods are resold, or products manufactured using the goods are sold, by the buyer, the buyer shall hold such part of the proceeds of any such sale as represents the invoice price of the goods sold or used in the manufacture of the goods sold in a separate identifiable account as the beneficial property of the seller and shall pay such amount to the seller upon request. Notwithstanding the provisions above the seller shall be entitled to maintain an action against the buyer for the purchase price and the risk of the goods shall pass to the buyer upon delivery.

Buyer's property

20. Any property of the buyer under the seller's possession, custody or control is completely at the buyer's risk as regards loss or damage caused to the property or by it.

Storage

21. The seller reserves the right to make a reasonable charge for storage if delivery instructions are not provided by the buyer within fourteen days of a request by the seller for such instructions. The parties agree that the seller may charge for storage from the first day after the seller requests the buyer to provide delivery instructions.

Returned goods

22. (a) The seller is not under any duty to accept goods returned by the buyer and will do so only on terms to be agreed in writing in each individual case.

(b) If the seller agrees to accept returned goods from the buyer under para (a) of this clause, the buyer must return the goods to the seller at the seller's place of business referred to at the head of these conditions.

Goods sold

23. All goods to be supplied by the seller to the buyer are as described on the purchase order agreed by the seller and the buyer and the description on such purchase order modified as so agreed prevails over all other descriptions including any specification or enquiry of the buyer.

Cancellation

24. No order may be cancelled except with consent in writing and on terms which will indemnify the seller against all losses.

Place of contract

25. (a) The contract for sale of the goods is made in the state or territory of Australia from which this document is issued.

(b) The parties submit all disputes arising between them to the courts of such state or territory and any court competent to hear appeals from those courts of first instance

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